New Entry Sustainable Farming Project
2024 Summer Internship Description – Training and Outreach

New Entry Sustainable Farming Project (www.nesfp.org) is offering a full-time summer internship position to support training and resource development for various projects.

**Program Summary:** Based in Beverly Massachusetts, New Entry Sustainable Farming Project (New Entry) improves local and regional food systems by training the next generation of farmers to produce food that is sustainable, nutritious, and culturally appropriate and making this food accessible to individuals regardless of age, mobility, ethnicity, or socio-economic status. In doing this work, we provide critical training, career development, and economic opportunity to new farmers.

New Entry envisions a society grounded in the principles of social and economic justice. As such, we strive to achieve excellence through a diverse and inclusive workplace that honors the unique talents and lived experiences of each person. Our vision and values are reflected in all our employment-related decisions, including hiring practices. Accordingly, New Entry actively seeks people who bring diverse backgrounds and perspectives to join us in our work.

**Duties and Responsibilities:** In this internship, you'll have the opportunity to directly contribute to the enhancement of our Crop Production Course. Your tasks will involve updating course materials, creating new resources, and producing educational videos for the online course component. Additionally, you'll manage updates to the course on our Canvas platform. Another key part of your role will be to develop guides and tools to assist farmers in securing grants and FSA loans, as well as updating our website with these new resources. You'll also engage in collecting and transforming farmer success stories using USDA resources into case studies for our library. Your role will also encompass improving volunteer engagement, contributing to organizational communications, leading educational initiatives, and participating in various outreach events.

**Intern Learning Objectives and Outcomes:**

- Work on the improvement of our Crop Production Course: update current documents, create new resources.
- Create short videos to be incorporated into the online component of the Crop Production Course.
- Update the online platform (Canvas) for the course.
- Update resource and curriculum.
- Create resources to help farmers apply for grants and FSA loans.
- Update the New Entry website to share resources about grants.
- Collect stories from farmers who have used USDA resources, detailing how they applied, what they received, the timeline, and the whole process, and turn these into case studies/examples for the resource library.
- Review and participate in the improvement of other courses and programs.
• Improve the volunteer experience, contribute to New Entry communication, lead learning experiences requested by educational institutions, and participate in outreach events.

**Skills development:** Curriculum development, project management, program coordination, communication, research and content creation, teaching and program evaluation, operational support and fieldwork, community engagement and volunteer coordination.

**Desired Qualifications:**

• Strong research and organizational skills with acute attention to detail.
• Effective oral, written, and interpersonal communication skills. Experience in developing educational resources (e.g., infographics, fact sheets, toolkits) is desired.
• Experience in writing in Plain Language or willingness to learn.
• Comfortable working independently as well as with a team.
• Demonstrated interest in engaging in issues of equity, inclusion, and dismantling racism, particularly in regards to food systems.
• Experience with standard computer software (MS Office, social media, Salesforce CRM, website content development, graphic design, Excel database).
• Self-motivated and directed; ability to work well within a rapidly changing environment.
• Access to reliable private transportation or ability to secure transportation to the farm location in Beverly, MA required at least a few days per week.
• Experience with outreach, social media, e-newsletters, and marketing is preferred.
• Ability to work outdoors in various weather conditions.
• Ability to perform varied and repetitive warehouse tasks, including manual lifting of boxes between 25 – 50 pounds, in conditions that vary from hot and humid to cold and wet, and up and down stairs is preferred.

**Hours and Compensation:**

This internship is available as an unpaid (for credit) or a paid (stipend) position. Internship period will begin May 27th through August 23rd, with an average of 35-40 hours per week. Students will receive a stipend of $7200 for the full 12 weeks. Part-time positions may be considered. The position is in person and will support food hub and farm field work on Mondays at Moraine Farm throughout the summer.

**To Apply:**

Submit your application here [https://tufts.qualtrics.com/jfe/form/SV_5hb2GXXKqrpcSKa](https://tufts.qualtrics.com/jfe/form/SV_5hb2GXXKqrpcSKa).
If you have any questions, please contact Julien Barrere at julien.barrere@tufts.edu

**Deadline to apply: March 17th, 2024.**